Household and individual close contact log:

This log should be completed when **close contact** between people has occurred. Can be used by staff, residents and or tenants. Close contact is defined as face-to-face contact in any setting **within a metre, for 15 minutes or longer**. Daily contact with people in your household (if applicable) can be listed in the log once for each person in your household. Please log and include all close contacts outside of your household, plus anyone who visits you or other household members to provide personal care, support services, and friendship. You do not need to record contacts at your workplace (your work will do this) OR at school (the school will do this). Please provide full name, contact details, or note as much information as you can, name of café, supermarket visited etc. When you run out of space, please continue to record the same information on another piece of paper or in a notebook. You can also keep an electronic copy if you prefer. Personal protective equipment is meant to be worn when face to face close contact (1 metre for **15 minutes or more**) with someone with symptoms suggestive of COVID-19, is suspected OR is confirmed as having COVID-19 OR is known to have been in close contact with a suspected, probable, or confirmed case of COVID-19 in the last 14 days.

Name and contact number of the person completing this form	
Household Address:	
Names of people in your household bubble:	

Date	Time	Name of person in your household	Details of who they had contact with		Location	Was PPE Worn Yes/ No
			Name	Contact details		

Household and individual close contact log:

Date	Time	Name of person in your household	Details of who they had contact with		Location	Was PPE required and worn Yes / No
			Name	Contact details		